

**GENERAL SERVICES ADMINISTRATION**

**Federal Supply Service**

**Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system.

The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov)

**Schedule Title:** Financial and Business Solutions (FABS)

**FSC Group:** 520

**Contract Number:** GS-23F-0100V

*For more information on ordering from Federal Supply Schedules click on the FSS Schedules at [fss.gsa.gov](http://fss.gsa.gov).*

**Contract Period:** 9/28/2009 to 9/27/2019 with 3-five year option periods

**Contractor Name:** Cima Consulting, LLC

**Address:** 9233 Charterhouse Rd  
Frederick, MD 21704

**Phone Number:** 301-874-4704

**Fax Number:** 301-874-4704

**Contact for contract administration:** Juan Zaldumbide

**E-mail:** [cimaconsultingllc@comcast.net](mailto:cimaconsultingllc@comcast.net)

**Business size:** Small Business, Woman Owned



## CUSTOMER INFORMATION PAGE

**1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINS):**

SIN 520-13—Complementary Financial Management Services

**1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:** N/A

**1c. HOURLY RATES:** Cima Consulting, LLC is offering the following labor categories and hourly rates

SIN 520 13					
Labor Category	Option 1				
	Year 6	Year 7	Year 8	Year 9	Year 10
Labor Category	GSA Price	GSA Price	GSA Price	GSA Price	GSA Price
Sr. Technical Specialist	\$138.92	\$141.70	\$144.53	\$147.42	\$150.37
Working Manager	\$131.25	\$133.88	\$136.55	\$139.28	\$142.07
Sr. Financial Systems Analyst	\$124.69	\$127.18	\$129.73	\$132.32	\$134.97

### Labor Category Descriptions

**Sr. Technical Specialist**

**Minimum Education:** B.A. or B.S. degree in relevant business or technical field from an accredited college or university.

**Minimum Experience:** Five years experience in the design, implementation and support of financial management system (FMS) projects. Experience analyzing accounting data and systems and developing client solutions with a team. Possess knowledge of financial and accounting systems and current technological environments such as client/server, relational databases, and business functional/systems analysis. Experience in financial management/accounting systems for the Federal Government.

**Responsibilities:** Serves as the technical expert for Government financial information management systems. Provide senior level staff support in the analyses of requirements and the development of designs for information systems. Must be able to interface with the client on a day-to-day basis and support the completion of project-specific tasks within estimated time frames. Must be able to accept increased responsibility in design, implementation, and maintenance of FMS projects.

### **Working Manager**

**Minimum Education:** B.A. or B.S. degree in relevant business or technical field from an accredited college or university.

**Minimum Experience:** At least three years experience to include demonstrated ability in the management of projects. Five years of combined financial management and systems experience. Experience in financial management/accounting for the Federal Government. Possess a thorough knowledge of financial and accounting systems and current technological environments such as client/server, relational databases, and business functional/systems analysis.

**Responsibilities:** Managerial - Serves as Manager for a large, complex task order and shall work with the Government Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Is responsible for the overall management of the specific task order(s) and insures that the solutions and schedules in the task order are implemented in a timely manner. The individual assigned to this position shall possess knowledge of the use of contemporary project management tools and shall have command of the core principles of effective management, including effective delegation, ownership, responsibility development, and tracking. Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Reports in writing and orally to both contractor and Government representatives. Plans and directs functional/ technological improvements and project management implementation. Manages a diverse group of financial management and functional/technical personnel. Provides business, functional/technical and personnel management across multiple projects. Technical - Serves as technical expert for Government financial information management systems and accounting and reporting regulations. Provides senior level staff support in the analyses of requirements and the development of designs for information systems. Has extensive knowledge in functional areas such as financial management, accounting, reconciliation, reporting, system conversion, management consulting, testing, implementation, and training. Should easily grasp the relationship between financial management requirements and automated solutions.

### **Senior Financial System Analyst**

**Minimum Education:** B.A. or B.S. degree in relevant business or technical field. In place of a four-year degree, an Associates degree in a relevant field with at least 8 years experience in a financial management/systems consulting environment may be substituted.

**Minimum Experience:** Five years of combined financial management and systems experience. Has a high degree of experience in financial management/accounting for the Federal Government. Possess a thorough knowledge of financial and accounting systems and current technological environments such as client/server, relational databases, and business functional/systems analysis.

**Responsibilities:** Serves as technical expert for Government financial information management systems and accounting and reporting regulations. Provides senior level staff support in the analyses of requirements and the development of designs for information systems. Has extensive knowledge in functional areas such as financial management, accounting, reconciliation, reporting, system conversion, management consulting, testing, implementation, training, and project management. Should easily grasp the relationship between financial management requirements and automated solutions. Has excellent oral and written skills, interprets policy and procedures and goals and objectives of an organization. Prepares milestone status reports and presentations for colleagues, subordinates, and clients.

2. **Maximum order:** \$1,000,000.
3. **Minimum order:** \$100.00
4. **Geographic coverage (delivery area):** Domestic delivery only.
5. **Point(s) of production (city, county, and state or foreign country):**  
Frederick, Frederick County, MD.
6. **Discount from list prices or statement of net price:** Basic discounts are included in the offered net prices.
7. **Quantity discounts:** Additional 1% (one percent) for task orders in excess of \$500,000.
8. **Prompt payment terms:** 0% Net 30 Days
- 9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold.**
- 9b. **Notification whether Government purchase cards are accepted above the micro-purchase threshold.**
10. **Foreign items:** Not applicable.

- 11a. Time of delivery:** Not applicable.
- 11b. Expedited delivery:** Items available for expedited delivery are noted in this price list.
- 11c. Overnight and 2-day delivery:** Not available
- 11d. Urgent requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
- 12. F.O.B. point(s):** Destination.
- 13a. Ordering address:**  
9233 Charterhouse Rd  
Frederick, MD 21704
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
- 14. Payment address:**  
9233 Charterhouse Rd  
Frederick, MD 21704
- 15. Warranty provision:** Not applicable
- 16. Export packing charges:** Not applicable.
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Not applicable
- 18. Terms and conditions of rental maintenance, and repair :** Not applicable.
- 19. Terms and conditions of installation:** Not applicable.

- 20. **Terms and conditions of repair parts:** Not applicable.
- 20a. **Terms and conditions for any other services –** Not applicable.
- 21. **List of service and distribution points:** Not applicable.
- 22. **List of participating dealers:** Not applicable.
- 23. **Preventative maintenance:** Not applicable.
- 24a. **Special attributes such as environmental attributes:** None
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at [www.Section508.gov/](http://www.Section508.gov/).**
- 25. **Data Universal Number System (DUNS) number:** 610838877
- 26. **Notification regarding registration in the System for Award Management (SAM) database:** Registration valid to 04/09/2015